

**CITY OF SALEM
BOARD OF HEALTH
MEETING MINUTES**

May 14, 2013

MEMBERS PRESENT: Dr. Poremba, Gayle Sullivan, Martin Fair, & Dr. Ledoux

OTHERS PRESENT: Larry Ramdin, Health Agent, Council Liaison Thomas Furey & Justina Polvere, Public Health Nurse

MEMBERS EXCUSED: None

TOPIC

DISCUSSION/ACTION

1. Call to Order

7:00pm

2. Minutes of Last Meeting

(April 10, 2013)

Motion by Gayle Sullivan to approve minutes with corrections. 2nd M Fair. Approved unanimously

3. Chairperson Announcements

The Board welcomed new member Dr. Danielle Ledoux. Dr. Ledoux introduced herself to the Board and looks forward to her service as a member of the Board.

Organization of the Board - M Fair motioned to nominate Dr. Barbara Poremba as Chairperson, & Heather Lyons-Paul as Clerk of the Board. G. Sullivan 2nd All in Favor. Motion passes. The Ethic requirement for conflict of interest was completed by all Board Members.

4. Monthly Reports-Updates

A. B. Health Agent Report

Health Agent Report was presented & approved. Copy available at the BOH office.

Larry Ramdin will develop a portable toilet protocol and bring it to the next meeting for discussion. This is done in other communities. Rodent control discussion - problem areas are being baited and private property owners will be notified to bait their property. Larry Ramdin is in contact with Councilors about this issue.

Farmers Market will start on June 13 and we will have a booth at the market. We will display timely Public Health information and do blood pressure screenings at the weekly market.

Presented - approved copy available at the BOH

B. Public Health Nurse's Report

PHN Report was presented & approved. Copy available at the BOH office.

C. Administrative Report

An updated report was given to the Board Members per request of Members from April's meeting. Members requested that a running balance of the budget be added to report.

Presented – approved copy available at the BOH

**D. City Council
Liaison Updates**

Councilor Furey submitted a request to City Council to repeal the home rule to revert the board size to 3 members in accordance with MGL Chap 111 s 26 of 1912. This petition was sent directly the Committee on Public Health Safety and Environment. Hearing date has not been scheduled.

The incumbent Board Members' reappointments were not confirmed by City Council and were sent to the Public Health Safety and Environment committee for further discussion. The 3 Board of Health members will be asked to come before the committee to discuss their reappointment. At date for this has not been scheduled.

5. New Business

A. Miscellaneous

Larry Ramdin informed the Board that approval of a needed additional clerk was not included in FY 2014's budget. At a minimum, coverage is necessary when the clerk is out on vacation or sick leave. Internal or temp coverage will be requested.

The shared services agreement has been signed.

Landlord informational sessions about smoke free environments will be held throughout the north shore.

7. MEETING ADJOURNED:

8:25pm

Respectfully submitted,

Heather Lyons-Paul
Clerk of the Board

*Next regularly scheduled meeting is June 11, 2013 at 7pm
At City Hall Annex, 120 Washington Street, Room 311 Salem.*